

GUIDELINES FOR CONTRIBUTORS

1. PUBLICATION SCHEME

Science and Society is a biannual journal published in January-June and July-December. The Board of Editors reserve the right to accept/reject manuscript and to edit an article whenever or wherever necessary. All accepted manuscripts become the property of the publisher.

2. LANGUAGES

Preferably English. Articles in Hindi, Sanskrit and other regional languages will also be considered.

3. SUBJECTS COVERED

Science, Humanities, Commerce, Management, Literature, Fine Arts, Religion, Environment and Ethics.

4. SUBMISSION GUIDELINES

- **General Invited Articles:** Topics of current significance (not exceeding 5000 words).

- **Review Articles:** Articles are expected to survey and discuss developments in the field and should be limited to 4000 - 5000 words. Limit of cited references to be 100.

- **Research Articles:** These should be the results of original, unpublished research work in various academic disciplines. The size of the article is expected to be between 2500 to 3500 words.

- **Short Communication:** These are brief accounts on projects undertaken, works engaged in etc. (less than 1000 words).

- **Reports:** Factual reports on topics of interest such as emerging research or analysis of major developments or trends. The size should not exceed 3000 words.

- **News and Views:** Brief announcements of forthcoming events and past events as well as comments on new developments in any discipline. They have to be restricted to less than 750 words and 2 display items.

- **Resource Reviews:** New Books, Web sites, CDs etc., relevant to the subjects, (less than 1000 words).

- **Abstracts:** Abstracts of Ph.D. / M.Phil. theses and project works, (maximum 500 words).

- **Letters to the Editor** may be limited to less than 500 words.

5. INSTRUCTIONS TO THE AUTHORS

- Review Articles, Research Articles and Short Communication will be peer-reviewed. The first page of the peer-reviewed articles should contain the title of the paper, the authors name, designation and postal address with PIN code. E-mail address of the author to whom correspondence is to be made may be given.

- The second page must contain the title, an abstract

of not more than 100 words, and 3-5 keywords. All manuscripts should have a brief introduction followed by appropriate structural organisation. Manuscript pages should be serially numbered.

- The acknowledgements should be given at the end of the paper, before the references and should be as brief as possible.

- Tables and figures should be included as separate sheets or files. Each table should have a number and a self-explanatory title. Each figure should have a caption and should be typed on a separate sheet. Soft copies of figures in Tagged Image Format (TIFF) or Encapsulated Post Script format (EPS) with atleast 300 dpi resolution in Grayscale mode is preferred.

- Footnotes should be minimum.

- All references should be cited in the text either in Arabic numerals in superscript or author and year in simple bracket at appropriate places. MLA (Modern Language Association) style for language and literature papers.

All references should be written at the end of the manuscript. The following rules should be followed.

Journals: Ahamed K. J. 1964. Cuticular Studies in Solanaceae. *Canad. J. Bot.*, 42(1), pp. 793-803

Books: Edwards J. R. and Dawkins R. H. 2000. *History of life on Earth*. John Wiley and Sons, NY, USA.

In the case of edited books give page numbers (eg. 40-90) of the referred article.

- **Please submit the original manuscript in duplicate**, which should be typeset in MS Word (Font: Times New Roman; Size: 11 or 12 points) on one side of A4 paper only, double-spaced with wide margins and an electronic soft copy of the same file(s) in CD ROM or through E-mail.

- Proofs sent to the author for essential corrections must be returned to the *Chief Editor* within one week from the date of receipt.

- **Publication cost and Reprints:** There will be no page charges. Each author (except the Invited category) should subscribe that issue of the journal (Rs. 150/-) or take an annual subscription (Rs. 250/-). The first author will get 5 reprints free of cost. The payment is needed only after acceptance of the paper.

6. CORRESPONDENCE

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